



# Jonesboro Housing Authority

P.O. Box 458  
Jonesboro, Georgia 30237



## Section 8 Housing Choice Voucher Program ACH / Direct Deposit Authorization

Note: Please type or clearly print all requested information

### Part 1: Transaction Type

<input type="checkbox"/> New Setup	<input type="checkbox"/> Change Financial Institution	Change Account Number	Change Account Type
Effective Date _____			

### Part 2: Payee Identification

Name:			Owner Tax ID (Social Security Number or Employer Identification Number):	
Street Address:			Work Phone Number:	Home Phone Number:
City:	State:	Zip Code:	E-mail Address:	

### Part 3: Financial Institution Information

Financial Institution Name:		Account Number:											
Account Name:		Account Type:											
		<input type="checkbox"/> Checking	<input type="checkbox"/> Savings										
9-Digit Routing Number													
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### Part 4: Authorization

<p>I hereby request and authorize the Jonesboro Housing Authority to deposit payments by electronic funds transfer into the account specified above and; if necessary, debit entries and adjustments for any amounts deposited electronically in error. I recognize that, if I fail to provide complete and accurate information on this form, the processing of the form may be delayed or that my payments may be erroneously transferred electronically.</p>		
<p>This authorization will remain in effect until written notice is received. The undersigned must allow a reasonable amount of time for initiating or termination of Direct Deposit and is responsible for notification of any change in financial institution information.</p>		
Authorized Signature:	Title:	Date:

**\* NOTE: YOU MUST SUBMIT A VOIDED CHECK!**