



**Authorization to Transact with JHA  
Housing Choice Voucher Program  
Jonesboro Housing Authority**



The Authorization to Transact with the Jonesboro Housing Authority (JHA) Form is designed to permit a third party to receive information or transact business with the JHA, on behalf of the owner or property manager for the designated properties listed herein. This form must specify what information the third party is entitled to receive, what if any acts they may transact, and the duration of the authorization. This form must be signed by the property owner or an agent or property management company who has authority to financially and legally bind the property owner.

I,    
(Name) (Title)

of   
(Legal Name)

at , or alternatively, at  and  
(Contact Number) (Alternative Contact Number)

having a mailing address of   
(Street Address) (City) (State) (Zip)

, and being authorized to execute this  
(Email Address)

Authorization to transact with JHA for the properties listed below as the   
(Relationship to owner/property MGMT/ Authorized agent)

of the property, do hereby authorize and appoint a third party to act on my behalf as it relates to JHA's Housing Choice Voucher Program as designated below:

**A. Persons Authorized to transact business with JHA (Attach additional sheets, if necessary)**

<b>1. Name</b> _____	<b>1. Name</b> _____
<b>Mailing Address</b> _____	<b>Mailing Address</b> _____
<b>City</b> <b>State</b> <b>Zip Code</b> _____	<b>City</b> <b>State</b> <b>Zip Code</b> _____
<b>Email Address</b> <b>Telephone Number</b> _____	<b>Email Address</b> <b>Telephone Number</b> _____

**B. Property included in the authorization (Please check one box only)**

- All property currently in the owner's name and future property
- Specified property only. (List applicable property below. Attach additional sheets.)

Property Name

Property Address

1.	
2.	

**C. Duration of Authorization**

This authorization shall continue on the following basis **(Please check one box only)**:

- One Time. (Limited to a one-time request for information and/or acts or functions specified at the time of the receipt of this authorization.)
- Expiration date of \_\_\_\_\_ (Requests for information and/or for acts or functions specified will be accepted and process each time requested within the date of signing of their authorization and/or the specified period.)
- No expiration date. (Request for information and/or for acts or functions specified will be accepted and processed each time requested)

*I further understand that in connection with listing, rental or Housing Assistance Payments Contract related matters regarding the property identified above, the above-named persons are authorized to transact business, execute agreements, provide information, or otherwise provide direction or decisions to JHA regarding the management, suitability, maintenance, repair and rental of the property. This listing and authorization shall be valid unless revoked in a writing signed by the property owner or management agent and delivered to JHA. This authorization shall continue in effect until the date specified, unless earlier terminated by the owner, property Management Company or authorized agent for the owner.*

*I hereby release JHA, it's Commissioners, employees, agents and/or assigns from any liability, claims, demand, causes of action, damages, or expenses, without limitation, resulting from or associated with this authorization.*

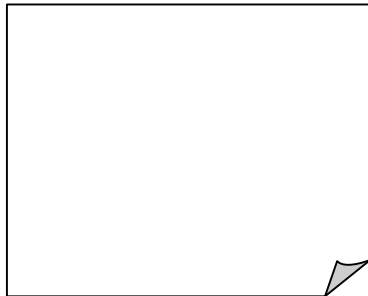
*I further hereby acknowledge and confirm that I am responsible for informing JHA of any changes related to this form. I understand that changes to this form require that: (I) I complete another form that replaces this form in its entirety; or (ii) I provide a signed written document indicating that I am withdrawing all authorization to transact with JHA as provided herein.*

Sworn to and subscribed before me this  day of    
(DAY) (MONTH) (YEAR)

(Written Signature of Property Manager) (Date)

(Name of Notary Public) (Written Signature of Notary Public) (Date)

Notary Public Seal



(Title)

(My Commission Expires)